



Ball Hockey UK
Payment Process

Once you have clicked on the link to the form, you will be taken to the google form:

The screenshot shows a Google Form titled "BHUK 2021/22 Veteran". Below the title, it says "January 22nd 2022 BHUK Veteran Draft" and provides a link "Contactbhuk@gmail.com". At the top right, it shows "contactbhuk@gmail.com" with a "Switch accounts" link and a "Draft saved" indicator. A red asterisk indicates a required field. The "Email *" field contains the text "and [redacted]@gmail.com". A blue callout box with a black arrow pointing to the email field contains the text: "You will now need to enter YOUR email address".

Firstly, make sure you are applying for the correct form through the name at the top and the dates displayed (if dates are required)

All new forms (not current or historic) are now setup to automatically send you an email upon completion of the form. It is therefore important that you get you email address correct or you will not receive the email of confirmation.

Your name and shirt name:

The screenshot shows two fields from a Google Form. The first field is labeled "Your name (Full first name and surname) *" and contains the text "[redacted] Binns". A blue callout box with a black arrow pointing to the field contains the text: "Your name needs to be the same as your driving licence or passport". The second field is labeled "Name for your shirt (usually Surname) *" and contains the text "Binns". A blue callout box with a black arrow pointing to the field contains the text: "This will be the name printed on the shirt (if not offensive)".

Your name must be your first name and surname only (no middle names). Do not use shortened names, nick names, or anything other than your birth name. This information should match the names provided on the player registration form to BHUK which is a certified form for insurance and record keeping. Therefore, discrepancies could lead to you not being insured or showing as not registered if you put your name incorrectly. You must also give an accurate date of birth.

From the 2022/23 registration process you must provide this name accurately!

Names for the shirt will usually be your surname but you can choose another name if you like so long as this is not offensive or derogatory.

Payment selection:

Payment *

Fee for tournament - £30.00

Most tournaments will likely have one cost and no other option. Where there is two options or more, make sure you correctly chose the right option that you want and should select.

Once this is selected, up until you click submit, you can change this if incorrect. Once fully selected though you will be charged for that option.

By signing this document you acknowledge that you/the member, named above, are in a physical fitness that allows participation in sporting events and you are not aware of any outstanding convictions that could bring the club in to disrepute or impact on the safety of other club members. Participation in physical sports could result in an injury *

I Agree the above to be true

This is more a compulsory signature area. If you leave this blank you are saying you are not fit for play and will be excluded from games.

There will also be a social media option and a marketing option on player registration forms, not events. If these are not ticked your conference and club will be notified.

A copy of your responses will be emailed to the address that you provided.

Submit

Clear form

Never submit passwords through Google Forms.

Once you have completed the form, double check your entries and then if accurate click submit.

At this point you will receive an email to the email address you entered and also be redirected to the following screen:

BHUK 2021/22 Veteran

Thanks for your submission - Payment is required as the next step!

Use the link below to continue:

<https://checkout.payableplugins.com/gf/MMZDYN>

Click the hyper link to proceed to the payment section.

This confirms your submission to this point and now payment is due.

If you exit here and do not pay within 7 days of registering you will be removed from the system for no payment. See the email section later if you exit here.

Click the hyper link to access the payment section.

Payment screen section:

BHUK 2021/22 Veteran

January 22nd 2022 BHUK Veteran Draft

Contactbhuk@gmail.com

Order Details:

Order ID: **W4QR**
Order Status: **CREATED**
Order Date: **11/23/2021 17:07:53**

It is recommended you screen shot or record your Order ID.

This will be the amount due immediately.

Fee for tournament	£ 30.00
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Total Amount Due:	£ 30.00 (GBP)
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Payment Options:

Pay with **PayPal**

 **Debit or Credit Card**

Powered by **PayPal**

Having trouble paying by Debit or Credit Card at checkout?
[Click Here for Tips](#)

Select how you would like to make payment.

Any problems with payments need to be logged through PayPal, not BHUK!

Debit or Credit Card



Card number	
Expires	Security code
Billing address  	
First name	Last name 
Postcode	
Mobile +44	

You acknowledge the [terms](#) of the service PayPal provides to the seller and agree to the [Privacy Statement](#). No PayPal account required.

Enter your card details above if paying by Debit or Credit card.

Buy Now

Once you have entered your card details, click By Now.

Powered by 

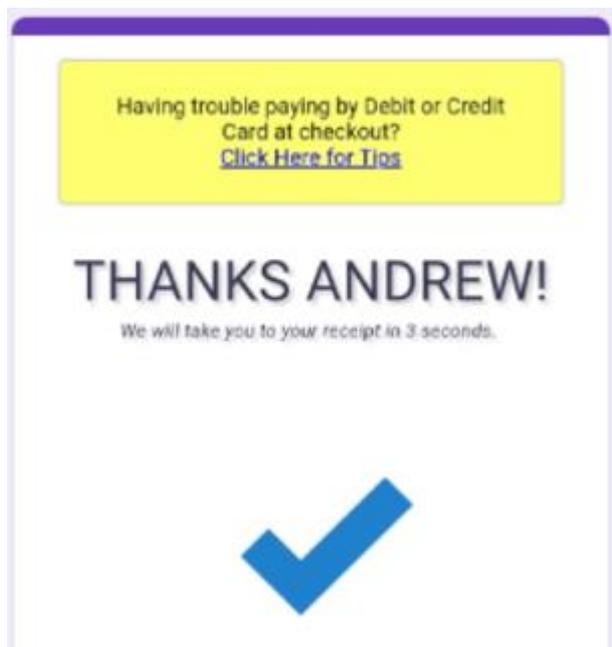
The following may appear on screen as the payment is being processed:



Contacting your card provider to
confirm your card...



Once the payment and card details have been processed, this screen will be shown:



If you did not pay after submitting the form:

If you completed the form correctly but did not pay straight away or not correctly redirected to the payment site, you will have an email:

The image shows a screenshot of an email with the following content and annotations:

- Subject:** BHUK 2021/22 Veteran - Order W4QR Inbox x
- From:** contactbhuk@gmail.com (An annotation box points to this with the text: "The email will be from contactbhuk@gmail.com")
- To:** to me
- Body:**
 - Thanks for your submission,
 - You have been assigned Order ID: W4QR (An annotation box points to this with the text: "Keep a note of this reference")
 - Based on your choices the total amount payable is: £30.00
 - Use the secure link below to submit payment or view your order receipt:
<https://checkout.payableplugins.com/order/W4QR> (An annotation box points to this link with the text: "Click the hyper link to proceed to the payment section.")

You will then be re-directed to the payment section as outlined above. Please follow those steps to make the payment.

It is important that you check your details at each step when completing the application/registration and entering your card details.