



Ball Hockey UK

Designated Responsible Persons Policy

Scope Of This Policy Statement

Every organisation that works with children needs to have a safeguarding and child protection lead. To enable Ball Hockey UK to fulfil its requirements for this we have appointed a safeguarding officer. This Policy Statement outlines the requirements of this role to ensure that Ball Hockey UK complies with this. For the purposes of our child protection policy the term child includes anyone under the age of 18.

Purpose Of The Role

To take the lead in ensuring that appropriate arrangements for keeping children and young people safe are in place at Ball Hockey UK.

To promote the safety and welfare of children and young people involved in Ball Hockey UK's activities at all times.

Duties And Responsibilities

- Take a lead role in developing and reviewing Ball Hockey UK's safeguarding and child protection policies and procedures.
- Take a lead role in implementing Ball Hockey UK's safeguarding and child protection policies and procedures: ensuring all safeguarding and child protection issues concerning children and young people who take part in Ball Hockey UK's activities are responded to appropriately.
- Ensure that everyone working or volunteering with children at Ball Hockey UK understands the safeguarding and child protection policy and procedures and knows what to do if they have concerns about a child's welfare.
- Ensure children who are involved in activities with Ball Hockey UK and their parents know who they can talk to if they have a welfare concern and understand what action the organisation will take in response.
- Receive and record information from anyone who has concerns about a child who takes part in Ball Hockey UK's activities.
- Take the lead on responding to information that may constitute a child protection concern, including a concern that an adult involved with Ball Hockey UK may present a risk to children or young people. This includes:
 - assessing and clarifying the information;
 - making referrals to statutory organisations as appropriate;
 - consulting with and informing the BHUK directors;
 - following the organisation's safeguarding policy and procedures.

- Liaise with, pass on information to, and receive information from, statutory child protection agencies such as:
 - the local authority child protection services
 - the police. This includes making formal referrals to agencies when necessary.
- Consult the NSPCC Helpline when support is needed, by calling 0808 800 5000 or emailing help@nspcc.org.uk.
- Store and retain child protection records according to legal requirements and the BHUK’s safeguarding and child protection policy and procedures.
- Work closely with the directors of BHUK to ensure they are kept up to date with safeguarding issues and are fully informed of any concerns about organisational safeguarding and child protection practice.
- Report regularly to the BHUK on issues relating to safeguarding and child protection, to ensure that child protection is seen as an ongoing priority issue and that safeguarding and child protection requirements are being followed at all levels of the organisation.
- Be familiar with issues relating to child protection and abuse, and keep up to date with new developments in this area.

Child protection leads must have received relevant safeguarding and child protection training that is specific to the role. This training should be refreshed regularly and they should keep up to date with any changes in safeguarding and child protection legislation and guidance. Please see : <https://learning.nspcc.org.uk/training>.

Monitoring & Review

We are committed to reviewing our policies and good practice every three years or sooner if there are any changes in legislation or government guidance or as a result of any other significant change or event.

Policy Owner	Ball Hockey UK
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